

**BANGALORE UNIVERSITY
AUTONOMOUS COLLEGE STATUTES
(As per Section 64 of KSU Act, 2000)**

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Statement of Objects and Reasons

Past experience in the field of University Education has established that the prevailing system of affiliation is a drag on the process of modernization, affecting innovation, curricular development and improvement of standards. There is now an urgent and imperative need to encourage Colleges / Institutions / Units of the University with good track record, reputation and potential to achieve higher standards and to impart education which is socially relevant and beneficial. It is therefore proposed that, initially, autonomy be granted in deserving cases to encourage excellence in a few chosen disciplines. The Bangalore University in exercise of its subordinate law making powers conferred on it under section 41 read with Section 64 of KSU Act, 2000 makes the following statutes governing the grant, continuation and revocation of autonomy to Colleges/Institutions and Units of the University.

CHAPTER I

Title, Preliminary Commencement and Applicability:

- 1.1 These Statutes shall be called "Statutes relating to Autonomous Colleges, Institutions and Units of Bangalore University – 2005."
- 1.2 They shall come into force after assented to by the Chancellor of Bangalore University
- 1.3 They shall apply to Colleges, Institutions imparting education in Arts, Science, Social Sciences, Commerce, Law, Education and Management Studies.

CHAPTER II

Definitions:

- 2.1 In these *Statutes*, unless the context otherwise requires.
 - a. "Act" means The Karnataka State Universities Act, 2000
 - b. "College" is as defined in Section 2(2) of the KSU Act, 2000.

Autonomous College Statutes

3

- c. "Institution" means any educational institution eligible to avail of the privileges extended by the University as a college affiliated to the University or otherwise.
- d. "Principal" "Teachers", "Teachers" of the University and other words not defined in these Statutes shall bear the same meanings assigned to them under the Act.
- e. "Governing body", "Academic Council", "Board of Studies", "Board of Examiners", "Staff Council", "Review Committee", mean, unless the context requires otherwise, such bodies as constituted under these Statutes.

CHAPTER III

Application for Grant of Autonomy :

- 3.1 Any College, Institution which has been affiliated to Bangalore University for a Continuous period of not less than ten years and permanently affiliated to the University and has been accredited by NAAC with a 5 star status shall be eligible to apply for autonomous status.
- 3.2 Such Colleges, Institutions shall submit an application in the prescribed form, in quadruplicate to the Registrar, Bangalore University, Bangalore
- 3.3 The applicant college shall, along with the duly completed application, submit copies of relevant and authenticated supportive documents and shall also pay the prescribed application fee, if any.
- 3.4 The applicant College/ Institution shall, also make a remittance towards the processing fee through a Crossed Demand Draft drawn in favour of the Registrar / Finance Officer, Bangalore University, Bangalore
- 3.5 The processing fee once remitted shall not be refunded.
- 3.6 All completed applications for grant of Autonomy shall be submitted to the Registrar on or before the date notified by the University.

CHAPTER IV

Procedure for Grant of Autonomy :

4.1 THE SYNDICATE SHALL CONSTITUTE A STANDING COMMITTEE WHICH SHALL CONSIST OF :

- i. The Vice – Chancellor or his nominee who shall act as Chairman of the Standing Committee.
 - ii. The Dean of the Faculty concerned.
 - iii. A nominee each of the Syndicate and Academic Council.
 - iv. A nominee of the University Grants Commission.
 - v. The Director of Collegiate Education.
 - vi. A nominee of All India Council for Technical Education where an application for autonomy has been received from a School of Management Studies / Institution offering courses that comes under the jurisdiction of AICTE.
 - vii. The Director, College Development Council.
 - viii. A nominee of Bar Council of India where an application for autonomy has been received from a Law College or School of Legal Studies.
 - ix. A subject expert not below the rank of a Professor nominated by the Vice – Chancellor
 - x. The Registrar who shall act as Member Secretary of the Standing Committee.
- 4.2 Application for autonomy which fulfill the conditions laid down shall be forwarded by the Registrar to the Standing Committee
- 4.3 The Standing Committee, on receipt of the completed applications, shall visit the College / Institution seeking the autonomous status and make such inquiry as it deems fit and file its report to the Registrar
- 4.4 The Standing Committee, shall, while preparing its **REPORT**, be guided by, amongst other things, the following illustrative criteria.
- a. History of the Institution seeking autonomous status
 - b. Physical facilities, library facilities, equipments, recreational, sports and extra – curricular facilities available.
 - c. Financial resources at the disposal of the Management and

- its capacity to raise additional funds for the development of the college seeking autonomy.
- d. Whether the applicant College is seeking autonomy for promoting higher standards, for curriculum development or for innovations and experimentations to make education socially relevant and purposeful.
 - e. Academic reports and accreditation status of the Institution seeking autonomy.
 - f. Academic Quality and merit of the teaching staff and their noteworthy contributions in the field of their specialization.
 - g. Degree of academic freedom enjoyed by the Faculty members to develop scholarship, to engage in research, experimentation and for educational innovation and reforms,
 - h. Mode of selection of students for admission and appointment of teachers with particular reference to whether adequate opportunities are provided to persons belonging to SC, ST and Category I Groups in the light of reservation norms laid down by Government from time to time.
 - i. Quality of institutional management and responsiveness of administrative structure.
 - j. Extent of preparedness to switch over to an autonomous setting to ensure that the responsibilities accompanying autonomy shall be properly discharged.
 - k. Whether the College seeking autonomy has at any time engaged in discriminatory conduct falling within the constitutional prohibitions.
 - l. Whether the College has undertaken adequate measures, like, staff preparation, Educational preparations, Institutional preparations to prepare students and the staff for a switch over to an autonomous – setting to ensure that the responsibilities accompanying autonomy shall be properly discharged.
- 4.5 The standing Committee shall within the time prescribed, present its report to the Syndicate.
- 4.6 The Syndicate shall refer the report to the Academic Council

and then, in the light of the recommendation of the Academic Council, resolve whether the applicant's request for autonomy be granted or rejected.

- 4.7 Consequent upon the recommendations of the Academic Council and the Applicant College, be granted autonomy, the Syndicate shall transmit all the relevant records to the State Government and the University Grants Commission for obtaining their concurrence.
- 4.8 The Registrar shall, only after the State Government and the University Grants Commission concur, intimate the applicant College / Institution about the proposal to grant autonomy, the period for which the applicant shall enjoy autonomous status and the conditions, if any, subject to which such status shall be granted.
- 4.9 The applicant College/Institution shall, on receipt of information about grant of autonomy, pay within fifteen days, such fee as the University may prescribe and such earnest money deposit as stipulated from time to time, through statutes.
- 4.10 Autonomous Status shall be granted initially for a period of five years subject to the condition that thirty days before commencement of each academic year the College / Institution shall remit to the University a sum of Rs. 25,000/- (Rupees Twenty Five thousand only) or such other sum prescribed as Annual Fee.

The University reserves the right to revoke the autonomous Status when the annual fee prescribed is not paid within the time specified above.

CHAPTER V

Composition, Powers and Functions of Governing Body Academic Council, Board of Studies and Board of Examiners

- 5.1 Every autonomous College, Institution shall constitute the following bodies in the manner prescribed and assign them the following functions.

5.2 COMPOSITION, POWER AND FUNCTIONS OF GOVERNING BODY IN AUTONOMOUS COLLEGE/INSTITUTION.

a. The Governing Body shall consist of :

- i. Five members nominated by the Trust/ Management of the College/Institution as per the Constitution or byelaws, with the Chairman or President/Director as the Chairperson.
- ii. Two senior most teachers of the College / Institution (nominated by the Principal based on the seniority)
- iii. One member who shall be a Educationist or industrialist nominated by the Management.
- iv. A nominee of the University Grants Commission (Nominated by the UGC)
- v. A nominee of the State Government – Academician not below the rank of Professor or State Government Official of Directorate of Higher Education/State Council of Higher Education (nominated by the State Govt.)
- vi. One member from the University nominated by the University.
- vii. Principal of the College Ex. Officio

b Term of Members and Meeting :

- i. Term of the nominated member is two years except for the UGC nominee whose term will be a full six years.
- ii. The Governing Body shall meet at least twice a year.

c Power and functions of the Governing Body :

Functions : Subject to the existing provision in the bye – laws of respective college and rules laid down by the State Government, the Governing body of the above Colleges shall have powers to :

- i. Fix the fees and other charges payable by the students of the college on the recommendations of the Finance Committee.
- ii. Institute scholarships, fellowships, studentships, medals, prizes and certificates on the recommendations of the Academic Council.
- iii. Approve institution of new programmes of study leading to degrees and / or diplomas.

- iv. Perform such other functions and institute, committees, as may be necessary and deemed fit for the proper development, and fulfill the objectives for which the college has been declared as autonomous.

Notwithstanding anything contained in Chapter 5.2 (c) (i) to (iv), the powers and functions of the governing body shall be exercised in accordance with the guidelines, rules, regulations that may be issued by the UGC, the State Government and the University from time to time.

5.4 COMPOSITION, POWERS AND FUNCTIONS OF THE ACADEMIC COUNCIL:

a. Composition :

- i. Principal (Chairman)
- ii. All the Heads of Department in the College
- iii. Four teachers of the College representing different categories of the teaching staff by rotation on the basis of seniority of service in the College.
- iv. Not less than four experts from outside the colleges representing such areas as industry, commerce, law, education, medicine, engineering etc., to be nominated by the Governing body.
- v. Three nominees of the University
- vi. A faculty member nominated by the Principal (Member Secretary)

b. Term of the Members :

The term of the nominated member shall be two years.

c. Meetings :

The Principal shall convene meeting of the Academic Council at least once a year.

d. Functions :

Without prejudice to the generality of functions mentioned, the Academic Council will have powers to :

- i. Scrutinize and approve the proposals with or without modification of the Boards of Studies with regard to courses of study, academic regulations, curricula, syllabi and modifications thereof, instructional and evaluation arrangements, methods, procedures relevant thereto etc., provided that where the Academic Council differs on any proposal, it will have the right to return the matter for reconsideration to the Board of Studies concerned or reject it, after giving reasons to do so.
 - ii. Make regulations regarding the admission of students to different programmes of studies in the College.
 - iii. Make regulations for sports, extra – curricular activities and proper maintenance and functioning of the playgrounds and hostels.
 - iv. Recommend to the Governing Body proposals for institutions of new programmes of study.
 - v. Recommend to the Governing Body institution of scholarships, studentships, fellowships, prizes and medals and to frame regulations for the award of the same.
 - vi. Advise the Governing Body on suggestion(s) pertaining to Academic affairs made by it.
 - vii. Perform such other functions as may be assigned by the Governing Body.
 - viii. Academic Council to suggest guides for M.Phil and Ph.D in keeping with the guidelines of the University.
- #### 5.5 COMPOSITION, POWERS AND FUNCTIONS OF THE BOARD OF STUDIES
- ##### a. Composition
- i. Head of the Department concerned (Chairman)
 - ii. The entire faculty of each specialization.
 - iii. Two experts in the subject from outside the College to be nominated by the Academic Council.
 - iv. One expert to be nominated by the Vice – Chancellor from a panel of six recommended by the College Principal.
 - v. One representative from the industry / corporate sector / allied area relating to placement.
 - vi. One postgraduate meritorious alumnus to be nominated

by the Principal. The Chairman, Board of Studies, may with the approval of the principal of the college, co-opt;

(a) Experts form outside the College whenever special courses of studies are to be formulated.

(b) Other members of staff of the same faculty.

b. Term :

The term of the nominated members shall be two years.

c. Meeting :

The Principal of the College shall draw the schedule for meeting of the Board of Studies for different departments. The meeting may be scheduled as and when necessary, but at least once a year.

d. Functions :

The Board of Studies of a department in the College shall:

- i. Prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council;
- ii. Suggest Methodologies for innovative teaching and evaluation techniques;
- iii. Suggest panel of names to the Academic Council for appointment of examiners and
- iv. Co-ordinate research, teaching, extension and other academic activities in the Department/ College.

The Composition, term of appointment, Schedule of Meeting and Functions and Powers of the Board of Examiners

- a. **Composition :** The Board of Examiners shall be constituted by the Academic Council from out of the name suggested by the Board of Studies.
- b. The Board of Examiners shall perform functions relating to the conduct of examinations and shall perform such other functions as may be assigned to it by the Academic Council.

CHAPTER VI

Rights and Privileges of College /Institution which has been granted Autonomy

6.1 The affiliated College / Institution which has been granted autonomy shall have autonomy in respect of the following matters, viz.

- i. Prescribing syllabus, courses of study, providing new courses and subjects of study.
- ii. Arranging for instructions to students.
- iii. Devising methods of evaluation, examination and tests leading to award of Degrees and Diplomas by the University.

Explanation :

The Degrees, Diploma shall be awarded by the University and the name of the College/Institution shall be mentioned in the Degree, Diploma Certificates.

iv. Admission to students to courses of study in which autonomy is conferred :

Provided, that no student who does not have minimum standard of eligibility prescribed for that course shall be admitted to the College / Institution.

Provided further, that the intake of students shall not exceed the number fixed by the University and, in the event of any violation, the University apart from initiating measures to revoke the autonomy granted, may also initiate such action against the erring College/Institution, which the laws in force may permit.

- b. The autonomous College / Institution shall be entitled to frame its rules, byelaws and regulations which shall not be inconsistent with Act, the Statutes, Regulations and Ordinances of the University as well as the orders of the Government issued from time to time.
- c. An autonomous College/Institution if it so desires, may start Diploma, (Under Graduate and Post Graduate) and Certificate courses after obtaining permission from the University. The Diplomas and Certificates shall, however, be issued under the seal of the College / Institution.

- d. Permit the autonomous colleges to start diploma or Certificate courses under the seal of the college without the prior approval of the University as recommended by the UGC.
- e. Permit autonomous colleges to rename an existing course after restricting/redesigning with the approval of the college Academic Council as per UGC norms. The University would be duly informed of such proceedings so that it may award new degree in place of the old.
- f. Autonomous colleges should be free to start new degree and post-graduate courses with the approval of the Academic Council of the Colleges.
- g. The Academic Council of the College be permitted to suggest guides for M. Phil and Ph.D in keeping with the guidelines of the University.
- h. Permit the Governing Body of the Colleges to do all the admissions to all courses while asking them to follow the reservation system of the State.

6.2 AWARD OF DEGREES THROUGH PARENT UNIVERSITIES

The parent University alone reserves the right to award the students evaluated and recommended by autonomous College/Institutions the Degrees. The University shall devise the format for the Degree Certificates. However, the name of the College/Institution shall be mentioned in the Degree Certificate.

CHAPTER VII

Review and Evaluation :

- 7.1 Each autonomous College/Institution shall constitute appropriate bodies to evaluate its academic performance, improvements in standards and to assess how best it has used the autonomous status. Such evaluation shall be done at the end of every academic year and the report of the evaluation shall be submitted to the University every year by 31st of July.
- 7.2 Syndicate by resolution may constitute a Review and Evaluation Committee to monitor the performance of the Autonomous College / Institution. Such Committee shall consist of the Vice Chancellor or his nominee as the Chairman and such other members, who are experts in the field of

education, as may be nominated by the Syndicate. The Committee shall review the performance of the autonomous College/Institution every year and submit its report to the Syndicate.

- 7.3 After the expiry of five years, the autonomous status shall be reviewed by the University and may be renewed depending upon the Reports received from the review committee prior concurrence of the UGC and the State Government.

CHAPTER VIII

Withdrawal of Autonomy :

- 8.1 Syndicate may, by resolution with prior concurrence of the State Government revoke autonomy conferred on the College/Institution after considering the report of the Review Committee after giving due notice to the Governing Body of the Autonomous College / Institution of its intention to revoke autonomy and after taking into consideration representation if any, made by the College / Institution has failed to achieve the object underlying the grant of autonomy. If affiliation granted to the College / Institution by the University under section 59 of the Act is withdrawn under section 63 of the Act, then the autonomous College/Institution shall stand withdrawn and revoked automatically.

CHAPTER IX

Periodical Reports and Statements :

- 9.1 The College/Institution, which has been granted autonomous status shall submit to the University, at the end of each academic year following in such format as may be prescribed by general or special order of the University.
 - i. Number of students enrolled and marks secured by the students in the qualifying examination.
 - ii. Number of students belonging to SC/ST and Category - I and other backward classes that have been granted admission.
 - iii. Full particulars regarding, the members of the Governing Body, Academic Council, Board of Studies and Board of Examiners.

- iv. Full particulars about the Teaching Staff, their qualifications, research experience/ publications, emoluments and nature of work assigned to them.
- v. Full particulars of curricular, extra – curricular and co-curricular activities undertaken during the academic year.
- vi. Full particulars of the examinations held and result thereof.
- vii. Such other reports as may be prescribed or required by the University, from time to time.

CHAPTER X

Miscellaneous :

- 10.1 Not with-standing the conferring of autonomous status, the autonomous college shall be governed by the provisions of the Act, Statutes, Ordinance and Regulations framed by the University from time to time.
- 10.2 Not with-standing any of the provisions in these Statutes, the University shall continue to exercise its general powers of supervision over the autonomous College/Institution and may issue such general or special instructions as are necessary which shall be binding on the autonomous College / Institution.
- 10.3 The University Syndicate can at any time substitute, alter, amend, add, omit any of the provisions in the Statutes and can review the Annexure to the Statutes from time to time for promoting the objectives underlying the Statutes, as per the provisions of the Act.

Statute 3.2

APPLICATION FOR GRANT OF AUTONOMOUS STATUS

Annexure – 'A'

Part – I : Basic Information

- 1. Name of the College
- 2. Year in which the College was established and affiliated to the University and accredited by the NAAC (Documents in support to be filed).
- 3. Nature of management : whether private or Government (if private, the nature of Management whether a Trust or a society to be specifically mentioned and supported by relevant documents).
- 4. Courses offered in the College (Under Graduate and Post Graduate)
- 5. Number of students enrolled during the three academic years preceding the date of application (Under Graduate and Post Graduate enrolment should be separately mentioned).
- 6. Faculty strength category wise (full particulars giving name qualification and other particulars of faculty members to be furnished)
- 7. Strength of non-teaching staff including Library staff.
- 8. Results of the students sent for university examinations during five years preceding the date of application (separate statement for under graduate and post graduate students indicating the division obtained and percentage of the pass to be recorded).
- 9. Number of M.Phil and Ph.Ds produced by the College during past five years.
- 10. Number of Journals to which subscriptions made by the College (Full particulars to be given)
- 11. Number of books in the Library
- 12. Particulars of the equipment available in the college (list of only such equipment where the cost is more than Rs. 25,000 /- per item need to be recorded).

Part – II

1. Structure of management
2. Number of Committees and their functions
3. Mode of selection of teaching staff
4. Mode of admission of students to the college
5. Accommodation available in the college
6. Involvement of teaching and non-teaching staff in the management of the college.
 - i. Copy of the prescribed syllabus of the course for which autonomy is granted (each time syllabus is changed, such change may be intimated to University at once).
 - ii. Particulars of fees prescribed for each course as well as various concessions - scholarships offered to the students each year. Fee collected should not exceed twice the standard fee in the University.
 - iii. Copies of all the proceeding of the meeting and the resolution of the Governing Body. Academic Council, Board of Studies and Board of Examiners.
 - iv. Copies of the Regulations, Rules, Bye-laws and Academic Notifications issued by the authorities of the autonomous college from time to time.
 - v. Copy of every question paper of all the examinations held (copies have to be sent to the University within 15 days after the conclusion of the examination).

Part – III

In the event of college being granted autonomy, what shall be the contribution of the College in :

- ♦ Providing additional finance
- ♦ Providing additional accommodation
- ♦ Providing physical amenities like Library and for extra curricular activities.
- ♦ Providing additional teaching and non-teaching staff.

Part – IV

1. Courses of study for which autonomy is sought
2. Particulars of the present faculty members of the aforesaid courses
3. Present financial commitment for the aforesaid courses
4. Present method of admission to the aforesaid courses.

Part – V Declaration :

I, on the authority given to me by the Governing Body of the College, hereby certify that the information furnished above is true and correct to the best of my knowledge and behalf.

Signature
(Principal of the College)

*Annexure – B***PARTICULARS FOR GRANT OF AUTONOMOUS STATUS TO THE COLLEGE :****Part – I : Basic Information**

1. Name of the College
2. Year, in which the College was established, affiliated to the University and accredited by NAAC
3. Nature of Management : Whether Private or Government (if Private, the nature of management whether a Trust or a Society to be specifically mentioned and supported by relevant documents)
4. Courses offered in the College (Under Graduate and Post Graduate)
5. Number of students enrolled during the three academic years preceding the date of application (Under Graduate and Post Graduate enrolment should be separately mentioned).

6. Faculty strength category wise (full particulars giving name, qualification and other particulars of faculty members to be furnished)
7. Strength of non-teaching staff including Library staff
8. Results of the students sent for University examinations during five years preceding the date of application (separate statement for UG and PG indicating the divisions obtained and the percentage of the pass to be recorded).
9. Number of M.Phil and Ph.Ds produced by the College during past five years.
10. Number of books in the Library
11. Number of Journals to which subscription is made by the college (full particulars to be given).
12. Particulars of the equipment available in the College (list of only such equipment where the cost is more than Rs. 25,000/- per item need to be recorded).

Part – II

1. Recommendation of the Standing Committee
2. Opinion of the Academic Council and the Syndicate
3. Opinion of the State Government or the UGC as the case may be
4. Recommendation.

Annexure – C

The Principal

Sir,

Subject :

Reference : Your application for grant of Autonomous Status

The Standing Committee constituted by the University has recommended grant of Autonomous status to the College for courses in the subject _____ and Syndicate has opined to grant such status approving the recommendation of the Standing Committee and the UGC and State Government have given their concurrence for grant of Autonomous Status. Now the University intends to grant Autonomous Status to the College from the academic year _____ subject to the conditions herein after mentioned. It is requested that these conditions may be fulfilled along with the requirement of the Statutes and report submitted to the University as required under statute 6.1

CONDITIONS FOR GRANT OF AUTONOMOUS STATUS :

01. To Constitute Governing Body in accordance with the Provisions of the Statutes.
02. To Constitute Academic Council, Board of Studies and Board of Examiners keeping in view the Statute appearing in Chapter V
03. To constitute Committees.

MEETINGS :

The Planning and Evaluation Committee shall meet at least twice a year but may meet as often as is necessary on the proposal made by the Principal of the College.

FUNCTIONS AND POWERS :

The Planning and Evaluation Committee shall plan for the development of the College to improve the standards of teaching and discipline in the college and render advice to the Principal Governing Body and the Academic Council accordingly.

To advise ways and means to implement different programmes and to advise on general welfare in regard to staff and students.

To advise the Governing Body and Academic Council and other authorities of the Autonomous College for general improvement in the working of the College.

Annexure - D

Letter Granting Autonomous Status

The Principal

Sir,

Subject :

Reference : Grant of Autonomous Status U/S 64 of the
Karnataka State Universities Act 2000

I am directed to inform you that the Syndicate at its meeting held on _____ has been pleased to consider your application for grant of autonomous status Under Section 64 of the Karnataka State Universities Act, 2000 and has resolved to grant autonomous status to the College in the following course of subjects and studies viz.... subject to the terms and conditions mentioned herein under and that may be imposed from time to time by the Syndicate.

1. Autonomous status is conferred for a period of five years commencing from the academic year _____ subject to the satisfactory report and compliance with the provisions of the Act, Statutes, Regulations and Ordinances of the University and subject to the review every year.
2. College shall offer instructions in the aforesaid courses and shall have autonomy in the matter of framing syllabus, course contents, arranging for instructions to students, devising method of examination and evaluation, prepare for award of degrees and diploma and admission of the students to the aforesaid course.

College shall frame rules and regulations not inconsistent with the Act, Statutes, Ordinance and Regulations with the subject of securing objectives of granting autonomous status. The college shall abide by special and general directions issued by the University from time to time. The University alone shall confer degrees and diplomas the name of the autonomous college shall be indicated. The autonomous status is conferred and granted subject to the acceptance to the conditions aforesaid and the provisions of the Act, Statutes, Regulations and ordinances.

REGISTRAR