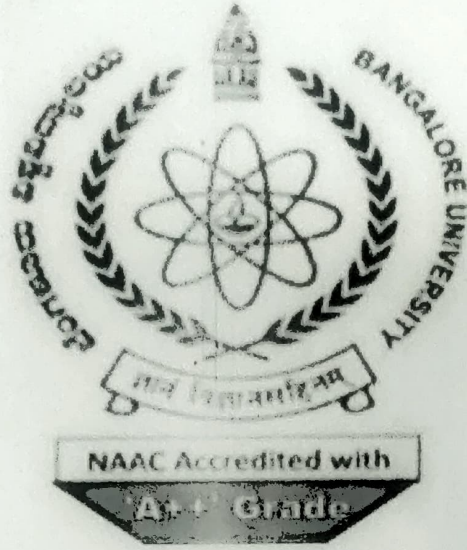




BANGALORE UNIVERSITY

ಬೆಂಗಳೂರು ವಿಶ್ವವಿದ್ಯಾಲಯ

**Jnana Bharathi,
Bengaluru-560 056**



Rules

**Governing the Admissions of Students for various
Post-Graduate Courses**

2024-25

1. DEFINITION:

a) Application Form.

The Application form is a document submitted by an eligible candidate through Unified University College Management System – UUCMS portal of Government of Karnataka, seeking admission to Post Graduate Course. A candidate shall apply online through <https://uucms.karnataka.gov.in/Login/Index>. Application for each of course has to be submitted. He/She shall upload scanned copies of all necessary documents (wherever is applicable) like, SSLC, PUC, 10+2, Degree, Domicile Certificate (Study Certificate), DC/PDC, Hyderabad Karnataka Certificate, NCC, NSS, Cultural Certificate, Differently abled Certificate, Sports, Single Girl Child (SGC), Employer's Certificate of Defence, Marks Cards, Caste Certificate, Study Certificate, Income Certificate, Kannada Medium Certificate, Rural Study Certificate and any such documents duly self-attested. Candidate shall submit the hard copy of the downloaded filled Application form along with the relevant uploaded documents to the concerned Department either in person or by post within the last date for submission of application. **See Annexure-A for the postal address.** Any additional documents submitted subsequently will not be entertained. The University is not responsible for postal delay.

b) Scrutiny Process.

It is a process of verifying hard copy of the documents submitted by the candidate along with the Application Form for Candidate claim. Candidate's claim are considered if documents are found correct and in order. The application form is liable for rejection without any notice in case of incomplete details or if the attached documents not found to be in order or not valid as per UGC/State Government/University Rules.

c) Verification Process.

It is a process of verifying candidate's original documents for validity before he/she appears for Counseling.

d) Counseling.

"Counseling" is a process where the candidate is present in person before the "Counseling Centre" on the day of counseling. The candidate is given an option to choose a particular course and department/college among the available/unfilled seats as per the omnibus merit list cum reservation criteria.

2. CENTRAL ADMISSION COMMITTEE (CAC)

The Vice-Chancellor shall constitute a Central Admission committee consisting of Deans of all Faculties, a few Faculty members, selected Officers and Administrative staff.

Duties and responsibilities of Central Admission Committee (CAC)

The CAC is responsible to plan, arrange, manage and keep an account of the following activities:

Schedule of admission (date, time and venue), Media Management/First-Aid/Stationery /Security/Display Screen/LCD Projector /RTI replies/addressing grievances of students including extending necessary help and guidance for smooth functioning of admission process and any such other issues related to P.G. Admissions for the year 2023-24.

3. POST GRADUATE ADMISSION COMMITTEE (PGAC).

The Vice-Chancellor shall constitute, a PGAC consisting of Chairperson/Principals /Co-ordinators and faculty members on seniority basis for each department. In case the Chairperson is on leave or assigned with other official work on extraordinary circumstances, the next senior most faculty member will be the Chairman of the PGAC.

Duties and Responsibilities of the PGAC.

The PGAC is responsible for notifying all the circulars related to P.G. admissions, collect and scrutinize the application forms, prepare and notify the omnibus merit list category-wise and selection list for each course of University Departments (in a prescribed format) duly approved by the Dean of the concerned Faculty as per the seat matrix.

Further, the PGAC of each department along with other Faculty members and office staff shall make admissions for their respective course at the Admission Venue/Respective Departments as per the guidelines of the University during the scheduled counseling dates.

4. SPECIAL COMMITTEES

The CAC shall constitute Special Committees for verifying the records/certificates and awarding marks or points for applicants applied under different supernumerary categories such as Sports, Cultural, PWD, NSS, NCC, Children of deceased farmer who committed suicide etc.,

The Special Committee headed by the following officers with other Committee members shall scrutinize the records/certificates and forward the same to the respective departments along with statement of marks or points awarded to each applicant.

For other supernumerary categories such as Rural, Kannada Medium, NCC, Defence etc., the PGAC of the respective departments shall verify the certificates and award the points/consider its eligibility as per the University guidelines.

- | | | |
|--------------------------------------|---|-------------------------|
| 1) Director of Physical Education | - | Sports Quota |
| 2) Cultural Co-ordinator | - | Cultural Quota |
| 3) Coordinator NSS Unit | - | NSS Quota |
| 4) Medical Officer, BU Health Centre | - | Differently abled quota |

5. Supernumerary Quota with Definitions:

DEFINITIONS:-

(i) Sports quota;

Candidate claiming seat under Sport quota is one who is a "Karnataka student", "Bangalore University student" and participated in the specified sports -**as indicated in Table 1 at UG level.**

(ii) Cultural quota;

Candidate claiming seat under Cultural quota is one who is a "Karnataka student", "Bangalore University student" and who has participated in atleast one item in Inter College Competitions organized by Bangalore University.

(iii) NCC quota;

Candidate claiming seat under NCC quota is one who is a "Karnataka student", "Bangalore University student" and possess minimum NCC "C" Certificate.

(iv) NSS quota;

Candidate claiming seat under NSS quota is one who is a "Karnataka student", "Bangalore University student" and has completed two years under NSS by attending at least one College camp during the degree course in Bangalore University (the achievements during ten plus two or of other Universities will not be considered).

(v) Rural Candidate;

"Rural Candidate" is one who is a "Karnataka Student", "Bangalore University student" and has studied for 10 full academic years from 1st Standard to 10th Standard in educational institution situated in the State of Karnataka other than larger Urban area, smaller Urban area or transitional area as mentioned in Karnataka Municipalities Act, 1964 or Karnataka Municipal Corporation Act, 1976 in accordance with the Government Order No.: ED-01-TEC 2002, Bangalore, dated 01-02-2002 and the eligibility criteria shall be as defined in the Karnataka Reservation of Appointments of Posts in the Civil services of the State for Rural Candidates Act, 2000 (Karnataka Act 1 of 2001). Candidates who have studied TEN full academic years from 1st Standard to 10th Standard in Rural Area (as per above Govt. notification) will be eligible for claiming the benefit of rural reservations. However, if the candidates have studied in urban area from 1st to 10th standard before the date of Government notification as urban area, such candidates are eligible to claim rural reservation benefit.

(vi) Kannada Medium Candidate;

Kannada medium candidate is one who is a "Karnataka student", "Bangalore University student" and has studied TEN full academic years in Kannada medium from 1st Standard to 10th Standard, in accordance with the Government Order No. ED 118 UEC 2000, Bangalore, dated 04-06-2000 and as amended vide Government Order No. ED 02 UEC 2002, Bangalore, dated 14-10-2005.

(vii) Single Girl Child;

Bangalore University candidate claiming seat under the quota is one who is a single girl child to the Parents.

(viii) Employee Quota;

One seat each is reserved for children of Teaching and Non-teaching staff of Bangalore University in each course of PG Depts.

(ix) Defence quota

Candidate claiming seat under defence personnel quota is one whose either of the parents serving/served in the defence forces of Government of India

(x) Jammu & Kashmir students;

Candidates claiming seats under said quota is who belongs to Jammu & Kashmir Region.

(xi) Foreign National quota;

Candidate claiming seat under Foreign National quota is one who is not a Citizen of India. Preference is given to candidates who are sponsored by the Government of India/ICCR.

(xii) Kashmiri Migrant quota;

Candidate claiming seat under "Kashmiri Migrant" is one as defined by the Government of India.

(xiii) Transgender

Respective Candidate claiming seat under the said quota.

(xiv) Other Universities Within Karnataka (OUWK);

Candidates claiming seat under other university is one who have studied degree in other than Bangalore University and within Karnataka State.

(xv) Other Universities outside Karnataka (OUOK) ;

Candidate claiming seat under Universities outside Karnataka is one who studied degree in Universities outside Karnataka.

Note: 1).If no candidates are available under Regular Fee Seats of supernumerary quota, those seats are not transferable and shall be freed.

2) SC/ST candidates of outside Karnataka are considered as GM students.

6. ALLOTMENT OF MARKS FOR CANDIDATES APPLIED IN SPORTS QUOTA

Table-1

Sl No	Particulars	Individual/Group	Participation	I Place	II Place	III Place	IV Place
1.	International Participation (Olympic games, World championships, Asian Championship, Common Wealth games and World Championships)	Individual	150	25	20	10	10
2.	International Participation (Olympic games, World championships, Asian Championship, Common Wealth games and World Championships)	Group	150	15	10	0	0

3.	National Representation-Inter State	Individual	100	25	20	10	10
4.	National Representation-Inter State	Group	100	15	10	0	0
5.	Association of Indian Universities Championships: Inter-University Championships	Individual	100	25	20	10	10
6.	Association of Indian Universities Championships: Inter- University Championships	Group	100	15	10	0	0
7.	National Games or National Youth Games : Inter-State	Individual	100	25	20	10	10
8.	National Games or National Youth Games: Inter-State	Group	10	15	10	0	0
9.	National Level Championships Invitations: Inter-State	Individual	75	25	20	10	10
10.	National Level Championships Invitations: Inter-State	Group	75	15	10	0	0
11.	State Olympic Games or State Championships	Individual	75	25	20	10	10
12.	State Olympic Games or State Championships	Group	75	15	10	0	0
13.	Inter-Collegiate Championships	Individual	50	25	20	10	10
14.	Inter Collegiate Championships	Group	50	15	10	0	0
15.	State Youth Games, State Youth Championships	Individual	50	25	20	10	10
16.	State Youth Games, State Youth Championships	Group	50	15	10	0	0
17.	Inter-Collegiate Championships or State Level Championships	Individual	25	25	20	10	10
18.	Inter-Collegiate Championships or State Level Championships	Group	25	15	10	0	0

These benefits can be availed by those who performed/achieved during Under Graduation course only

Note: Certificate should be signed by one of the following authorities:

- 1) IOC-International Olympic Committee: President or Secretary General
- 2) IOC-Indian Olympic Committee: President or Secretary General
- 3) Concerned National Sports Federations: President or Secretary General
(Recognized by Ministry of Youth Affairs & Sports, Government of India)
- 4) KOA-Karnataka Olympic Association: President or Secretary General

- 5) AIU-Association of Indian Universities- Secretary General, Deputy Secretary or Secretary
- 6) Concerned State Associations: President or Secretary General (Recognized by State Government)
- 7) Inter University, Inter Collegiate: Director of Physical Education or concerned competent University authorities.

7. ALLOTMENT OF MARKS FOR CANDIDATES UNDER CULTURAL QUOTA

Table-2

SL	PARTICULARS	POINTS
1.	Participation in Inter-Collegiate competition	25
Additional weightage:		
2.	Participation in South Zone Competition	50
3.	Participation in National Level Group Competition	75
4.	Participation in National Level Individual Competition	100
5.	Participation in International Level Group Competition	125
6.	Participation in International Level Individual Competition	150

8. ALLOTMENT OF MARKS FOR CANDIDATES UNDER NCC QUOTA.

Table-3

SL	PARTICULARS	POINTS
1.	Republic Day Participation	150
2.	NCC "C" Certificate -A -Grade	100
	NCC "C" Certificate -B -Grade	90
	NCC "C" Certificate -C -Grade	80
3.	TSC- Training Certificate (Running, Shooting & Cycling Training)	75
4.	NTC- Certificate (National Integrated Camp Training)	50

9. ALLOTMENT OF MARKS FOR CANDIDATES UNDER NSS QUOTA.

Table-4

SL	PARTICULARS	POINTS
1	Completing two years NSS at least attending one college camp during the degree course in Bangalore University (the achievements during P.U.C or of other Universities shall not be considered).	25
Additional weightage:		
1	Participated in University level NSS camps/District level NSS camps/Inter collegiate NSS camps	04
2	Participated in University level NSS camps (Inter University Special Camps, Festival and other state level NSS camps)	06

3	Participated in zonal NSS level camps (pre RD selection, summer camp and other zonal level NSS camps)	07
4	Participated in National level NSS camps (National Integration camps/adventure/Trekking/Festival, other National Level NSS camps)	08
5	Blood donation (for each time, subject to a maximum of three times (3+3+3) as a NSS volunteer at degree level only)	09
6	Participation in State Republic Day parade as NSS candidate	10
7	Participation in National Republic Day parade as NSS candidate	15
8	The best NSS volunteer of the University level NSS award	03
9	Best NSS volunteer of the State level NSS Award	05
10	Best NSS volunteer of National level NSS Award.	08

10. ALLOTMENT OF MARKS FOR CANDIDATES UNDER DEFENCEQUOTA.

Table-5

Sl No.	PARTICULARS	POINTS
1.	Children of serving Defence Personnel (i.e. presently in service)	80
2.	Children of Ex-servicemen	50
3.	Children of Defence Personnel who died in harness	100

In case of applicant claiming seat under Defence Personnel quota and also who have NCC record, they will be given due weightage and will be preferred over others.

11. RESERVATION OF SEATS.

The intake of Post Graduate Departments, 50% seats of affiliated colleges, Autonomous College (1 or 2 seats drawn from GM), Hyderabad Karnataka (8%) and Persons With Disabilities (5%) are as per the Govt. order/University Order.

(i) Persons With Disabilities (PWD) quota:

"Persons with disabilities" candidate is one who is a "Karnataka student" "Bangalore University student" and shall have the same meaning as assigned for the Persons with disabilities as given under the Rights of Persons with Disabilities Act, 2016.

(ii) Hyderabad Karnataka.

Candidate claiming seat under Hyderabad Karnataka is one who belongs to Hyderabad Karnataka Region as designed/specified in the relevant Govt. Order.

(iii) BU-Autonomous Colleges Quota;

Candidates who have passed their qualifying examination from Autonomous colleges under Bangalore University will be considered under BU-Autonomous colleges quota. These seats are drawn from GM. Therefore, unfilled seats shall be transferred to GM.

The seats shall be allotted in the order of preference specified in Table-6 in that proportion, making sure equitable distribution.

Table-6

Category	Reservation %
Scheduled Caste (SC)	17
Scheduled Caste (ST)	07
Category I	04
Category II A	15
Category II B	04
Category III A	04
Category III B	03

12. ELIGIBILITY CRITERIA FOR SC/ST/CAT-I.

The Eligibility Criteria for each course shall be as approved by the University.

I. Relaxation to Scheduled Caste/Scheduled Tribes/Category-I Students:

A Relaxation of 5% in minimum marks required for admission to P.G Courses for Scheduled Caste/Scheduled Tribes/Category-I students of "Karnataka Students" is provided.

II. Remission to Scheduled Caste/Scheduled Tribe/Category-I students:

Relaxation of further 5% in minimum marks is allowed for eligibility to apply for admission to any course offered in University in case of SC/ST/Cat-I candidates of Karnataka State only provided that this relaxation is necessary to fill the quota reservation when candidates with higher percentage of marks are not available in this category. The relaxation is applicable only for the University Departments and University P.G Centre, Ramanagara.

13. PROCEDURE FOR SEAT SELECTION AND ADMISSION.

The PGAC shall prepare the **Provisional Omnibus List** in a prescribed format and also a **separate merit list (category-wise)** as per the Government Order in the matter of reservation. The PGAC shall notify the approved Omnibus merit List category-wise for each course and **the provisional selection list** before the counseling dates. The Rank List should follow the following Priority based on merit:

-
- Priority I : "Karnataka Student" and "Bangalore University Student"
- Priority II : "Non-Karnataka Student" and "Bangalore University Student"
- Priority III: "Karnataka Student" and "BU Autonomous College Student"
- Priority IV: "Karnataka Student" and "Hyderabad Karnataka Student"
- Priority V: "Karnataka Student" and "Universities within Karnataka Student"
- Priority VI: "Universities outside Karnataka Student"

Karnataka Student:

Applicant/candidates who has studied in one or more Government or Government recognized Educational institutions or Universities located in the State of Karnataka for a minimum period of seven academic years commencing from 1st standard up to qualifying examination either continuously or in broken period and acquired qualifying graduation from any recognized university.

Non-Karnataka Student:

All candidates who do not fulfil the requirements as above (a) are Non Karnataka Candidates.

Bangalore University Student:

Candidates who have passed their qualifying examination from Bangalore University /Constituent Colleges/Affiliated colleges under Bangalore University.

BU Autonomous College Student:

Candidates who have passed their qualifying examination from Autonomous colleges under Bangalore University.

Hyderabad Karnataka Student:

Candidate who belongs to Hyderabad Karnataka Region as designed /specified in the relevant Govt. Order.

Other Universities within Karnataka Student:

Candidates who have studied degree in other than Bangalore University and within Karnataka State.

Other Universities outside Karnataka Student:

Candidate who studied degree in Universities outside Karnataka.

A separate Course-wise Rank List shall be notified before the counseling dates for Kashmiri Migrant candidates, Persons with Disabilities (PwD), Sports, Cultural, NCC, NSS & Defence Personnel, based on the points they have earned in the respective fields and it will be based on Disability percentage for the PwD.

In accordance with Admission Rules, preference will be given to Bangalore University students with domicile. Even after filling up of these seats, if the seats are vacant second preference will be given to the students who have graduated from Bangalore University but who are not of Karnataka domicile. If the seats are still not filled then the third preference will be given to students belonging to Bangalore University Autonomous Colleges and then to students from Universities within Karnataka and last preference will be given to outside Karnataka students.

Admission to various courses is based on merit-cum reservation system as per the Orders of Govt. of Karnataka and the guidelines issued by the University from time to time and also as per the seat matrix notified for each P.G. course of University Departments and affiliated colleges. The details of seat matrix for P.G. courses at University Departments and affiliated colleges are uploaded on the website.

Note: The University at its discretion can update the seat matrix from time to time on valid grounds.

The admissions to various courses will be done by the PGAC at a designated place as per the scheduled dates and time. The students should present themselves along with the original marks cards, caste certificate and other relevant documents viz.,... SSLC, PUC/10+2, Degree, Domicile Certificate (Study Certificate), DC/PDC, Hyderabad Karnataka, NCC, NSS, Cultural Certificate, Differently abled Certificate, Sports, SGC, Employer's Certificate of Defence, Marks Cards, Caste Certificate, Study Certificate, Income Certificate, Kannada Medium Certificate, Rural Study Certificate and any such documents duly self-attested, along with the prescribed fees.

If any applicant or student is unable to be present at the time of admission/counseling he/she can be represented by a duly authorized person provided all the requisite original certificates are produced and fees are paid by the representatives.

The PGAC should carry out the admission process as per the omnibus merit list and selection list by verifying the original documents such as marks

cards, caste certificate and other relevant records. The Chairperson/Coordinator of the Department/Centre should record every admission made for the course/s under different categories, issue the admit card with an instruction to the candidate to pay the prescribed fee through UUCMS online portal on the same day.

Payment seats would be filled up as per the norms issued by the University, along with the admission under omnibus merit list.

Admission to Supernumerary seats would be filled up as per the norms issued by the University. Remission and Reservation Rules are not applicable to the Supernumerary seats. The Chairpersons/Coordinators can submit the certificates in respect of NSS/Sports/Cultural Activities and PWD to the respective designated officers for award of marks/points and obtain the same to prepare the merit list in the respective categories.

ORDER OF PREFERENCE FOR ALLOTING THE SEATS FOR ADMISSION DURING COUNSELING

I. REGULAR FEES:

(1) REGULAR SEATS (GM-44%, SC-17%, ST-7%, CAT 1-4%, 2A-15%, 2B-4%, 3A-4%, 3B-5%) =TOTAL INTAKE (-) HYDERABAD KARNATAKA (8% OF THE TOTAL INTAKE) &PERSON WITH DISABILITY (5%OF THE TOTAL INTAKE)

(2) BU- AUTONOMOUS COLLEGE STUDENT= 1 or 2 seats drawn from GM Regular seats

(3)HYDERABAD KARNATAKA REGION= 8% OF THE TOTAL INTAKE

(4)PERSON WITH DISABILITY QUOTA = 5% OF THE TOTAL INTAKE

(5)SUPERNUMERARY QUOTA =As per Bangalore university rules(Regular Fee seat of Supernumerary Unfilled vacancies shall be freezed)

II. PAYMENT FEES (Regular fee also to be paid):

(6) PAYMENT SEATS (GM/SC/ST/Cat I/IIA/IIB/IIIA/IIIB)

(7) BU- AUTONOMOUS COLLEGE STUDENT

(8) HYDERABAD KARNATAKA REGION

(9) PERSON WITH DISABILITY QUOTA

(10) SUPERNUMERARY QUOTA (OUWK & OUOK)

PROCEDURE FOR FILLING THE VACANT SEATS IN DIFFERENT RESERVED CATEGORIES

(A) Regular/Payment - Unfilled Reserved Category seats shall be transferred as mentioned below:

If any seat falls vacant due to non-availability of applications, lack of any other eligible candidates in different categories such as SC, ST, CAT-I, IIA, IIB, IIIA, IIIB, shall be filled up by taking the candidates from the next category in the sequential order:

Illustration:

(i) If SC or ST seats are vacant

SC seat to ST category	}	If no candidates are available in SC/ST category , only then the seats shall be transferred to Cat-1, 2A, 2B, 3A, 3B respectively.
ST seat to SC category		

(ii) If Category I seats are vacant, those seats shall be transferred by allotting each seat to the next category in sequential order i.e., Category 2A, 2B, 3A, 3B, SC, ST, GM respectively.

(iii) If 2A category seats are vacant, those seats shall be transferred by allotting each seat to the next category in sequential order i.e., Category 2B, 3A, 3B, SC, ST, Cat-1, GM respectively.

(iv) If 3A category seats are vacant, those seats shall be transferred by allotting each seat to the next category in sequential order i.e., Category 3B, SC, ST, Cat-1, 2A, 2B, GM respectively.

(B) Regular/Payment - Unfilled BU- Autonomous College seats shall be transferred as mentioned below:

These seat are drawn from GM. Therefore, the unfilled seats shall be transferred to GM only.

(C) Regular/Payment - Unfilled Hyderabad Karnataka (HK) Region seats shall be transferred as mentioned below:

If any seat fall vacant due to non-availability of applications in a particular clubbed categories mentioned in HK seat matrix, such seats shall be filled up by allotting the seat to the other applicants under Hyderabad Karnataka Region i.e., meritorious applicants among clubbed categories in the Sequential order i.e., (SC/ST), (Cat-I/2A), (2B/3A/3B),GM.

Further, after all the applicants of HK are accommodated and further if any seat fall vacant in any of the clubbed categories, i.e., in (SC/ST), (Cat-I/2A), (2B/3A/3B), those seats may be transferred to same categories in Regular/Payment seats and shall be filled up by allotting the seat to the meritorious candidate among (SC/ST), (Cat-I/2A), (2B/3A/3B) respectively.

(D) Regular/Payment - Unfilled Person with Disability (PWD) seats shall be transferred as mentioned below:

If any seat falls vacant due to non-availability of applications in a PWD, those seats shall be transferred and filled up as below:

- (i) If **three** seats falls vacant, **one** to GM, **one** to meritorious candidate among SC/ST/Cat-1, **one** to meritorious candidate among 2A/2B/3A/3B categories.
- (ii) If **two** seats falls vacant, **one** to GM, **one** to meritorious candidate among SC/ST/I/2A/2B/3A/3B categories.
- (iii) If **one** seats falls vacant, **it** shall go to GM.

(E) Unfilled Supernumerary Quota Seats:

If any seat fall vacant due to non-availability of applications in Supernumerary Quota of REGULAR FEE, those seats shall be freezed and shall not be filled under any circumstances.

(F) Unfilled payment seats of "Other University within Karnataka (OUWK) " :

If any seats fall vacant due to non-availability of applicants in " Other University within Karnataka (OUWK) shall be transferred to other University out -side Karnataka (OUOK).

(G) Unfilled payment seats of "Other University out-side Karnataka" (OUOK):

If any seats fall vacant due to non-availability of applicants in "Other University Out-side Karnataka"(OUOK) shall be transferred to "Other University Within Karnataka"(OUWK) :

14.DOCUMENTS TO BE PRODUCED AT THE TIME OF COUNSELING.

Table-7

SSLC Marks Card	SSLC or 10 th standard or equivalent examination marks card
II PUC Marks Card	II PUC or 12 th standard or equivalent examination marks card
Caste/ Income Certificate	Candidates seeking reservation benefit should produce a Caste Certificate in Form 'D' in case of Scheduled Castes and Scheduled Tribes; in Form 'E' in case Category-1; a Caste/ Income Certificate in Form 'F' for Other Backward Classes such as 2A, 2B, 3A and 3B, issued by the concerned Jurisdictional Tahasildar, in accordance with the Government order No Sa Ka E 225 BCA. 2000 dated 30 th March 2002, as amended from time to time.
Qualifying Degree Marks Card	Qualifying degree marks cards.
Study Certificate	Study Certificate to show that the candidate has studied in Karnataka for a minimum period of SEVEN years from 1 st standard to 12 th standard or qualifying examination issued by Head of the institution. Further, School study certificate should be countersigned by the concerned Block Educational Officer (BEO), Deputy Director of Public Instruction (DDPI) compulsorily. Please Contact Concerned School For BEO/DDPI Office Address.
Rural Study Certificate	Candidates who claim seat under rural category will have to obtain a rural study certificate from the respective school/High School issued by the head of the institution which should be countersigned by the concerned Block Educational Officer (BEO).
Hyderabad-Karnataka Region Certificate	Candidates who claim seat under Hyderabad-Karnataka Region Rules should produce a certificate issued by a competent Authority,
Persons with Disabilities	Candidates who claim seat under PwD quota should produce a certificate issued by a competent Authority,

Note : Those students who are admitted to course, are required to submit Transfer Certificate, Provisional Degree Certificate (PDC) /Degree certificate, and Migration Certificate(if required i.e for outside Bangalore University candidates), within 15-20 days after admission to University Depts/Colleges/P G Center.

15. PAYMENT OF FEES

At the time of admission the candidate shall pay the Annual Course Fee along with other fees for the first year (as already notified by the University). Admission fee shall be paid through (On-line only) UUCMS/BU Website (refer BU Fee structure notification) on the day of counseling, or else the seat will be cancelled. Candidates are requested to bring the details of net banking /debit/credit cards from which account* they make the payment. (*candidate need not have his/her own account they can use the account of their parents/guardian's etc.,).

16. REFUND AND FORFEITURE OF FEES

Candidate for any reason, may cancel his/her seat by submitting the following documents;

- i) Original Provisional Admission Card
- ii) Original Fee Receipt
- iii) Application for cancellation of seat and refund of fee paid with clear & complete correspondence address.

And refund shall be considered as per the UGC Fee Refund Policy 2023-24 published vide D.O. No.F.2-71/2022(CPP-II) dated: 3rd July 2023 clause 4.1.3, the following tier system for the refund of fees* remitted by the student shall be followed:

S.No.	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in the University
(1)	80%	15 days or less after the formally-notified last date of admission.
(2)	50%	30 days or less, but more than 15 days, after formally-notified last date of admission.
(3)	00%	More than 30 days after formally-notified last date of admission.

17.CHANGE OF COURSES/COLLEGE AND MUTUAL EXCHANGE

The Candidate who has selected a Course/College and also paid the admission fees to the University and later wish to switch over to other course/college, such candidate shall pay the fees through online (UUCMS)/BU website again and the later amount paid earlier will be refunded by the University/Colleges as per UUCMS guidelines. The University **will not entertain** any Mutual change of seats among candidates.

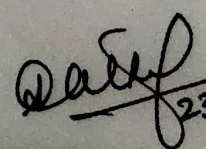
Note:

After the last date and time fixed by the University for admission to the various courses, the admission shall be closed and under no circumstances admission shall be done after the last date.

18. OTHER INSTRUCTIONS.

(Instructions to be read carefully before filling up the application form)

- ❖ Duly filled-in application form is downloaded from the UUCMS on-line portal along with self-attested copies of all the necessary documents should be submitted in the concerned Department in Jnanabharathi Campus, Bangalore University, Bengaluru-560 056.
- ❖ The information given here is general information for the students. The relevant rules relating to admission, fees and other details will be as and when notified.
- ❖ Student who has opted for and taken admission in Payment seat shall not seek transfer for Regular seat nor claim refund after the last date for admission/counseling.
- ❖ Physical Test for B.PEd/M.PEd applicants will be conducted by the University College of Physical Education.
- ❖ Entrance test will be conducted for MA in Social work course only
- ❖ No individual communication will be sent to the candidates.
- ❖ Students selected under payment seat shall have to pay regular fee along with payment seat fee.
- ❖ All admissions made are provisional. The University reserves the right to approve or cancel the admission.


23/8/24
REGISTRAR