



BANGALORE UNIVERSITY

Jnanabharathi Campus, Bangalore University
Bengaluru – 560056

No: CDOE/CIQA-Committee/2023-24

Date: 22/05/2024

NOTIFICATION

Sub: Constitution of Centre for Internal Quality Assurance (CIQA) committee of Centre for Distance and Online Education (CDOE), Bangalore University, Bengaluru-560056 – reg.,

Ref: 1.The Gazette of India-University Grants Commission, New Delhi, the 4th September,2020, Annexure –I.

2. Approval of the Hon'ble Vice-Chancellor, dated: 21.05.2024.

The Centre for Internal Quality Assurance Committee of the Centre for Distance and Online Education (CDOE) is constituted with the following members, to oversee the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes.

(ಎ) ವಿಶ್ವವಿದ್ಯಾಲಯದ ಕುಲಪತಿಗಳು (a) Vice - Chancellor of the University	ಅಧ್ಯಕ್ಷರು Chairperson
(ಬಿ) ಉನ್ನತ ಶಿಕ್ಷಣ ಸಂಸ್ಥೆಯ ಮೂವರು ಹಿರಿಯ ಶಿಕ್ಷಕರು (b) Three Senior Teachers of Higher Educational Institution	ಸದಸ್ಯರು Members (i)Prof.Muralidhara.B.L. (ii)Prof.Nagabhushana.C (iii)Dr.R.Sarvamangala
(ಸಿ) ಆನ್ಲೈನ್ ಪದ್ಧತಿಯಲ್ಲಿ ಮಾನ್ಯತೆ ಪಡೆದ ಕಾರ್ಯಕ್ರಮಗಳನ್ನು ನೀಡುವ ಮೂರು ವಿಭಾಗಗಳ ಮುಖ್ಯಸ್ಥರು (c) Head of three Departments or School of Studies offering recognised programmes in Online Mode	ಸದಸ್ಯರು Members (i) Dr.Shashidhsr.M (ii)Dr.Keshava.S.R (iii)Dr.Surendra Kumar

(ಡಿ) ಆನ್ಲೈನ್ ಶಿಕ್ಷಣದ ಇಬ್ಬರು ಬಾಹ್ಯ ತಜ್ಞರು (d) Two external experts of Online Education	ಸದಸ್ಯರು Members (i) Prof.Chambi Puranik (Ex-Member of DEC, Former Dean KSOU) (ii) Dr.G.H.Imrapur (Former Regional Director, IGNOU)
(ಇ) ಉನ್ನತ ಶಿಕ್ಷಣ ಸಂಸ್ಥೆಯ ಆಡಳಿತ ಹಾಗೂ ಹಣಕಾಸು ಇಲಾಖೆಗಳ ಅಧಿಕಾರಿಗಳು (e) Officials from the Administration and Finance departments of the Higher Educational Institution	ಸದಸ್ಯರು Members (i) Registrar (ii) Finance Officer
(ಎಫ್) ನಿರ್ದೇಶಕರು, ಆಂತರಿಕ ಗುಣಮಟ್ಟದ ಭರವಸೆ ಕೇಂದ್ರ (f) Director, Centre for Internal Quality Assurance	ಸದಸ್ಯ ಕಾರ್ಯದರ್ಶಿ Member Secretary Director, CDOE

The members are requested to serve on the committee.


22/5/24
REGISTRAR

Copies to:

1. Chairman and Members
2. Director, Centre for Distance and Online Education, BUB
3. P.S to Vice-Chancellor, Registrar, Registrar (Eval)/Finance Officer, BUB
4. External experts of Online Education, Prof.Chambi Puranik (Ex member of DEC Former Dean KSOU) and Dr.G.H.Imrapur, (Former Regional Director, IGNOU).



BANGALORE UNIVERSITY
CENTRE FOR DISTANCE & ONLINE EDUCATION
Jnanabharathi Campus, Bengaluru - 560056

No:BU/CDOE/CIQA/2024-25/

Date: 24/05/2024

MEETING NOTICE

Sub: Meeting of the CIQA Committee – reg.,

A meeting of the Centre for Internal Quality Assurance Committee is convened on 27-05-2024 at 4.00 pm at the “Board Room, New Guest House, Jnanabharathi Campus, Bangalore University, Bengaluru - 560056”.

1.	✓ Hon'ble Vice - Chancellor of the University - Chairperson
2.	✓ Prof.Muralidhara.B.L. - Member Wthj - for 24/5/24
3.	✓ Prof.Nagabhushana.C - Member
4.	✓ Dr.Sarvamangala.R- Member
5.	✓ Dr.Shashidhara.M - Member
6.	✓ Dr.Keshava.S.R - Member
7.	✓ Dr.Surendra Kumar- Member
8.	Prof.Chambi Puranik - Ex- Member of DEC, Former Dean KSOU External expert of Online Education
9.	Dr.G.H.Imrapur - Former Regional Director, IGNOU – External expert of Online Education
10.	Shri. Sheik Latheef, KAS - Registrar - Official from the Administration
11.	Dr.Sunitha.M – Finance Officer- Official from the Finance department
12.	Member Secretary Dr.Mahesh.H.M. – Co-ordinator
	Special Invitees
13.	✓ The Chairperson, Department of Kannada, BUB RR3
14.	The Chairperson, Department of English, BUB Ba
15.	✓ The Chairperson, Department of Hindi, BUB 20/5/24
16.	The Chairperson, Department of History, BUB P
17.	The Chairperson, Department of Political Science, BUB B
18.	The Chairperson, Department of Economics, BUB ✓ Thir
19.	The Chairperson, Department of Sociology, BUB ✓ Per
20.	✓ The Chairperson, M.Sc Mathematics, BUB ✓

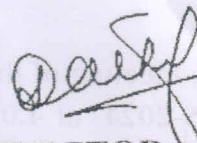
P.T.O.

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Agenda of the Meeting is as follows:

1. To finalise the syllabus for both U.G/P.G On-line Courses.
2. To discuss about arranging of On-line classes for learners.
3. To discuss about E-learning Materials for On-line Courses.
4. To discuss about Examination Pattern and Evaluation Process for On-line Courses.
5. Any other discussion with the permission from the Chairperson.

Kindly make it convenient yourself to attend the meeting.


24/5/24.
DIRECTOR

Copy to:

-  24/5/24
1. P.S to Vice-Chancellor/Registrar/ Finance Officer, BUB.
 2. The Asst. Finance Officer/FB-II, BUB with a request to arrange for disbursement of TA/DA to the members.
 3. The Asst. Registrar, Estate Section with a request to arrange Coffee/Tea & Refreshment to the meeting.
 4. All the Chairpersons of concerned department.
 5. Office Copy.


24/5/24



BANGALORE UNIVERSITY
CENTRE FOR DISTANCE AND ONLINE EDUCATION
Jnanabharathi Campus, Bangalore University
Bengaluru – 560056

Date: 28/05/2024

Proceedings of the meeting of “Centre for Internal Quality Assurance” (CIQA) Committee of “Centre for Distance and Online Education” Bangalore University, was held on 27.05.2024 at 4.30 pm in the Board Room, New Guest House, Jnanabharathi Campus, Bangalore University, Bengaluru – 560056.

Members Present:

Sl. No.	Name
1.	The Hon'ble Vice –Chancellor, Chairperson, BUB
2.	The Finance Officer, Official from the Finance Department, BUB
3.	Prof.Chambi Puranik, Ex-Member of DEC, Former Dean KSOU External Expert of On-line Education
4.	Dr.Muralidhara.B.L – Member Dept. of MCA, BUB
5.	Prof.Nagabhushana.C – Member Dept. of Kannada, BUB
6.	Dr.R.Sarvamangala - Member Dept. of Commerce, BUB
7.	Dr.Shashidhar.M – Member Dept. of History, BUB
8.	Dr.Surendra Kumar – Member Dept. of Political Science, BUB
9.	Dr.Mahesh.H.M – Member Secretary, Co-ordinator Centre for Distance and Online Education, BUB

10.	The Chairperson Department of Kannada, BUB	<i>[Signature]</i> 13/6/24
11.	The Chairperson Department of Hindi, BUB	<i>[Signature]</i> 13/06/2024
12.	The Chairperson Department of History, BUB	<i>[Signature]</i> 13/06/24
13.	The Chairperson Department of Political Science, BUB	<i>[Signature]</i> 13/6/24
14.	The Chairperson Department of Sociology, BUB	<i>[Signature]</i> 13/06/2024
15.	The Chairperson Department of Mathematics, BUB	<i>[Signature]</i> 13/6/24
16.	Dr.Sreekeerthy.B.N. Dept. of English, BUB	<i>[Signature]</i> 13/06/2024

At the outset the Co-ordinator, **Dr.Mahesh.H.M**, Centre for Distance and Online Education (CDOE) welcomed all the Members of CIQA Committee and Special Invitees of the Meeting and requested Hon'ble Vice-Chancellor to chair the meeting.

Hon'ble Vice Chancellor welcomed all the members and explained how the University obtained UGC recognition to start On-line Programmes at the "Centre for Distance and Online Education" and told about the importance of "On-line Education" and encouraged all the Members and Chairpersons of the Department, to give more concentration on On-line Education to enhance the income of the University, along with their regular work.

The Co-ordinator, **Dr.Mahesh.H.M** read out the Agenda item wise and the Committee expressed its opinions as noted below.

Item No.1: To finalize the syllabus for both U.G/ P.G On-line Courses:

The Co-ordinator **Dr.Mahesh.H.M** introduced the agenda of the meeting. The Admissions taken for On-line Courses for January 2024 Batch is 94 Students in total and the Syllabus is yet to be formalized for On-line courses. The Chairperson of Departments opinioned that they were not informed of the Admissions to On-line courses and if they were aware of the same, they could have supported well in advance with the syllabus

and the study materials required for on-line Courses. The members debated on the options of mitigating the situation through postponement to next batch, refund of fee etc. The **External Member Prof. Chambi Puranik** pointed out that Bangalore University has very good reputation and it would not look good to defer from administering the On-line courses at this stage. And he suggested to adopt the syllabus of IGNOU by having a condition of placing the LOGO of IGNOU in the Study materials. All the members opinioned that it would affect the University's reputation if the Logo of other Universities is used. This is agreed by the members. Further the members agreed to provide syllabus of Bangalore University and writing Study materials/E-Learning Materials for On-line Courses and according to the syllabus and the remuneration should be fixed for writers, who prepare E-learning Materials to upload in the university web-site.

Item No.2: To discuss about arranging On-line classes for learners:

The Department Chairpersons opinioned that they have shortage of staff and the existing staff already have loaded substantial work and managing any additional classes for On-line course would be a burden. The Technical Vendor of academic team representative **Ms. Srimathi Krishnan** informed that for the 1st Semester external resource persons can be arranged as and when required if there is shortage of staff. However, the **External Expert Prof. Chambi Puranik** opinioned that as far as possible the University Staff should conduct the **Personal Contact Programme (PCP)** and in any case the Technical Vendor would be informed of the requirement. The On-line courses have to be supported with Personal Contact Program in the online mode through Zoom or similar applications. The world is moving towards digital mode and Bangalore University should align to the requirement of the learners. **The External Expert Prof. Chambi Puranik suggested that a Orientation Programme/Work Shop should be conducted** by Technical Service Provider Teamlease Edtech Ltd., so that all Department Chairpersons/nominated staff become familiar with the process and modalities of On-line courses. The Co-ordinator is to schedule a meeting in this regard. Hon'ble Vice-Chancellor suggested one person from each department voluntarily work for these On-line programmes. Remuneration should be fixed and paid to the teachers whoever will teaches through On-line.

Item No.3: To discuss about E-Learning Materials for On-line Classes:

The Department Chairpersons expressed the suitability of the E-Learning materials for the On-line classes. The Syllabus is not approved hence may not be at par with the expectations of the learners and the market. The Chairpersons expressed that the revision of Syllabus and development of E-Learning Material could take quite some time and as the admissions have already been taken to the On-line courses the department Chairpersons should utilize the available material and parallelly work on improvising the same. Remuneration should be fixed for writers for preparing E-learning materials for both Undergraduate and Postgraduate Courses. The External Expert Prof. Chambi Puranik suggested that assistance can be sought from Teamlease Edtech in preparation of material and if any contents are available the same could be mapped and vetted by the respective Department Chairpersons.

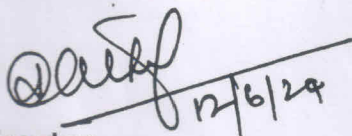
Item No.4: To discuss about Examination Pattern and evaluation process for On-line courses:

The members debated about the On-line mode of exams and its implications. The questions have to be prepared separately for on-line exams and how malpractice can be controlled in the same. Teamlease Edtech representatives explained the features of enabled Exam Platform and that a detailed demonstration would be given. The Chairpersons suggested that members may focus on the commencement of On-line classes and the Exam details could be taken up later.

Item No.5: Any other discussion with the permission from the Chair:

Some of Chairpersons of the department are having the opinion that, university should fix up the minimum number of students for each course to run otherwise cost will be a burden for the University. Ret. Teachers should be involved for teaching on-line and classes should be recorded and up-loaded in the web-site for later reference. Lab content should be removed from the Maths syllabus and frame the syllabus maximum with theoretical part. Hon'ble Vice-Chancellor suggested to Start the course immediately by taking resources from the affiliated colleges.

The meeting ended with thanks to the CIQA Committee Chairperson & Members, Chairpersons of all the concerned departments, External Experts for online courses for having participated in the CIQA Committee meeting and for giving their opinions and suggestions regarding the On-line Courses, Dr.Mahesh.H.M., Co-ordinator, Centre for Distance Education, Bangalore University, Bengaluru, concluded the meeting by extending thanks to all the participants of the meeting.


Director

Centre for Distance & Online Education
(Member Secretary)


Vice-Chancellor

CIQA Committee
(Chairperson)